

TEACHING POSITION AVAILABLE – 2025-26
MUSC 358 Jazz and Popular Music Arranging Units: 3.00
DAN School of Drama and Music
Queen's University, Kingston, ON CAN K7L 3N6

The DAN School of Drama and Music at Queen's University invites applications from suitably qualified candidates interested in teaching a course in MUSC 358. This is an in-person teaching, upper-year course with an expected enrolment of 40 students. Candidates should have a PhD or DMA, and teaching experience at the university level in Music Theory or Composition. This is a Winter term appointment for the period January 1, 2026 to April 30, 2026, with classes in session from January 5, 2026 to April 6, 2026.

The University invites applications from all qualified individuals. Queen's is strongly committed to employment equity, diversity and inclusion in the workplace and encourages applications from Black, racialized/visible minority and Indigenous people, women, persons with disabilities, and 2SLGBTQ+ persons. All qualified candidates are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadian citizens and permanent residents of Canada will be given priority. Please indicate in your application if you have a valid legal work status in Canada. Applications from all qualified candidates will be considered in the applicant pool. In order to support your employment at Queen's, we require you to indicate whether or not you will need a work permit.

The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation during this process, please contact: DAN School Department Manager, manager.danschool@queensu.ca, (613) 533-2066.

The academic staff at Queen's University are governed by the *Collective Agreement* between the Queen's University Faculty Association (QUFA) and the University, which is posted at [Collective Agreements/LoU's/MoA's](#).

Applications should include a complete and current curriculum vitae, letters of reference from two (2) referees, and any other relevant materials the candidate wishes to submit for consideration such as a letter of intent, teaching dossier, etc. **Please arrange to have applications and supporting letters sent directly to:**

Dr. Julia Brook, Director
DAN School of Drama and Music
Queen's University
Kingston Ontario Canada K7L 3N6
Manager.danschool@queensu.ca

Applications will be received until (May 23, 2025). Review of applications will commence shortly thereafter, and the final appointment is subject to budgetary approval. Additional information about the DAN School of Drama and Music can be found at <https://sdm.queensu.ca/>.

Course Description:

MUSC 358 Jazz and Popular Music Arranging Units: 3.00

Notation, symbols and format of popular music, jazz and music theatre. Scoring and arranging for small jazz groups, studio bands, rock bands, and commercial orchestra.

Learning Hours: 114 (36 Lecture, 78 Private Study)

Requirements: Prerequisite MUSC 293 or permission of the School.

Offering Faculty: Faculty of Arts and Science

Course Learning Outcomes:

1. Apply the techniques of harmonizing chord tones and non chord tones using the various types of passing chords.
2. Combine 1, 2, 3, 4 and 5 voices to create effective harmonic structures.
3. Combine musical voices to create chord voicings in open and closed structures using 2, 3 and 4 note combinations.
4. Create arrangements that use correct instrument and vocal ranges
5. Creating an easy play chart by developing a form map and arrangement plan for you product. Illustrate the manipulation of musical form as applied to a musical arrangement by organizing and creating a complete arrangement for a musical ensemble of your choice.
6. Demonstrate a complete understanding of all of the notation conventions used for creating a lead sheet by arranging and harmonizing a common melody.
7. Demonstrate the various conventions used when writing for the rhythm, saxophone, trumpet and trombone sections. These include unison, octave, 4/5 part block chords and counterpoint.
8. Identify, through active listening, the musical elements frequently manipulated to create a successful arrangement.
9. Interpret common chord symbol notation and analyze sound combinations to create chord symbols that represent the sounds used in your arrangements.

Posted: (May 8, 2025)